

DuctWorks Order Form

HVAC System Layout and Design

Please read **Shipping & Unloading, Returning Items, Equipment Start-Up, Warranties & Service, and Permits & Codes Policies found on the right bar of our web site.**

Print form then complete and mail or fax to:

DuctWorks Heating & Cooling, Inc.
6938 Lake Rd.
Fife Lake, MI 49633

Fax: 231-879-5519

Personal Information:

Name: _____

Address: _____

Telephone Number: Home _____ Work _____ Mobile _____

E-mail Address: _____

Equipment Information:

Please check all that apply to your application:

Forced air heat _____ Forced air heat with A/C _____ A/C only _____ Heat Pump _____

Brand: Goodman/Janitrol _____ Ruud/Weatherking _____

Fuel Type: Fuel oil _____ LP gas _____ Natural Gas _____ Wood _____ Elec _____

Efficiency Furnace: 80% efficient _____ 90% efficient _____ 95% efficient _____

SEER Rating (A/C or heat pump): _____

Mini-Duct: SpacePak _____ Unico _____ Velocity Plus _____

If you know furnace or air handler location, indicate on print or drawing. If you know condenser location, indicate on print.

Construction: Please indicate on the floor plan or print the following:

North facing elevation, window & door locations, window & door dimensions (window/door schedule), ceiling heights, and room dimensions.

Is house on a slab, crawl space or basement? _____

Is basement finished? Yes _____ No _____ If yes, is basement to be included in the heating/cooling? Yes _____ No _____

Outside wall construction: 2x4 _____ 2x6 _____ Other _____

Insulation R value: Walls _____ Ceilings _____

Roof Shingle Color _____ (Light or Dark)

Window type: _____ (example: low E, single pane, double pane, etc....)

Additional Information: (Please be sure to indicate all room dimensions, window locations and dimensions, ceiling hts, ceiling and floor truss joist running direction, and please indicate north facing elevations.)

Please note the following:

All load calculations and duct sizing will be designed by DuctWorks using the information provided by the customer.

DuctWorks uses Right-Suite by Wrightsoft software which incorporates the ACCA approved software versions of ACCA’s procedures for residential load sizing and residential duct sizing.

DuctWorks uses Right-Suite by Wrightsoft software for residential load sizing “Right J for Windows”, “The Windows Version of the Air Conditioning Contractors of America’s Manual J for Residential Load Sizing, Seventh Edition.”

DuctWorks uses Right-Suite by Wrightsoft for residential duct sizing “Right D for Windows”, “The Windows Version of the Air Conditioning Contractors of America’s Manual J for Residential Load Sizing, Seventh Edition.”

Pricing: Complete System Design Includes Our Step by Step DIY Air Duct Installation DVD and Step by Step Booklet!

*Complete System Design (Layout, Load Calculation and Material List): \$380.00 min. charge for single story ranch
Load Calculation Only (Heat Loss / Gain): \$150.00

*** Complete System Design Includes Our Step by Step DIY Air Duct Installation DVD and Step by Step Booklet!**

Additional Charges:

Multi-System (More than one HVAC system) Add: \$50.00 each system
Multi-Zone (More than one zone) Add: \$25.00 each zone
Multi-Story House (More than one story including finished basement) Add: \$25.00 each story

Please feel free to contact us for a quote on your specific project.

Billing Summary / Payment:

Make checks payable to: **DuctWorks Heating & Cooling Inc.**

Check or money order: Check Number _____ Check Amount _____

Credit Card: Visa Master Card Discover PayPal: mhall@ductworks.net

Please indicate card billing address below signature and date:

Card Holder _____

Card Number _____ Card Code (on back of card) _____

Expiration Date _____

Signature: _____ Date: _____

Card Billing Address:

Please read Shipping & Unloading, Returning Items, Equipment Start-Up, Warranties & Service, and Permits & Codes Policies found on the right bar of our web site.

Thank you!